



Letter of Intent for 2023 CoC Competition Grant Funding

I. Purpose

St. Johns County (SJC) Continuum of Care (CoC) is announcing it is opening the Letter of Intent process for 2023 for the HUD CoC NOFO Competition for FY 2023. This will allow agencies to become eligible for the competition. All organizations interested in applying for funds administrated by or through the SJC CoC must first successfully complete the Letter of Intent process to be invited to submit program proposals. This process is designed so that each potential applicant can provide evidence of their general organizational viability, good financial standing, and eligibility for future funding.

II. Timeline

July 27, 2023	Release of Letter of Intent for SJC CoC Funding
August 4, 2023	Letter of Intent due by 5:00 pm

III. How to Apply

All interested organizations shall submit a response to each Letter of Intent requirement (listed below) in one complete PDF document sent via email with high importance, delivery receipt, and read receipt to Anita.Daniel@FlaglerHealth.org no later than 5:00 pm on Tuesday, August 1, 2023.

ALL APPLICATIONS MUST BE SUBMITTED VIA EMAIL AND BY THE DEADLINE. No applications will be accepted if not submitted in one complete PDF document via email to Anita.Daniel@FlaglerHealth.org no later than 5:00 pm on Friday, August 4, 2023.

IV. Letter of Intent Components

A. Basic Organizational Information

- ii. Organizational leadership
- iii. Organizational description (max 200 words)
- iv. Mission Statement

B. Basic Organizational Information

- ii. Applicants should select all anticipated funding categories they intend to apply for, if invited.



- Emergency Solutions Grant
 - Outreach
 - Emergency Shelter
 - Prevention/RRH
 - Rapid Rehousing
- Challenge grant
- Temporary assistance to Needy Families (TANF)
- Notice of Funding Opportunity (NOFO)
 - Permanent Supportive Housing (PSH)
 - Rapid Re-Housing (RRH)
 - Joint Transitional Housing (TH) / Rapid Re-Housing (RRH)
 - Supportive Services Only (SS) – Coordinated Entry
 - Homeless Management Information System (HMIS)

C. Homeless Services

i. Please provide a brief description of experience providing homeless and housing related services.

D. Diversity

i. What strategies will you use for addressing diversity, equity and socioeconomic barriers to services?

E. Certification Requirements and Attachments

Applicants must attachment of all required items noted below in one complete document in PDF format.

- 501(c)3 IRS determination letter
- Most recent IRS Form 990 or 990 EZ (*If the applicant applied for an extension, please include documentation of the extension request in the upload.*)
- Current Board of Directors Roster
- Current Board of Directors Bylaws
- Most recent financial audit or financial review (*From a third party independent financial auditor*)
- Attestation to government funding requirements. (*See attached document and Attestation Form*)
- Active registration with the Division of Corporations (*Please include an annual report in upload*)
- Solicitation license from the Department of Agriculture
- Non-discrimination Policy
- Drug-free Workplace Policy



- ADA Compliance Policy
- Whistleblower Policy
- Current summary agency budget (*your own format, with timeframe noted*)
- Evidence of operations for the last two years
- Diversity/ Equity/Inclusion Policy