**SCORING TOOL Proposal # \_\_\_\_\_\_\_\_**

| **Section 1: Organizations Response to those Experiencing Homelessness** | | | | |
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| **Area to be Addressed** | **Sub-Section** | **Review Criteria** | **Comments** | **Points Awarded** |
| 1. Applicant described experience utilizing: | Eligibility Criteria | Full/complete description with relevant examples = 3  Full description with no examples = 1  Description only = 0 |  |  |
|  | Process for accepting new clients | Full/complete description with relevant examples = 3  Full description with no examples = 1  Description only = 0 |  |  |
|  | Process and criteria for exiting clients (Under a Housing First model) | Process and criteria fully explained in a Housing First Model = 3  Process and criteria explained in a Housing First Model = 2  Process and/or criteria explained may not mention the Housing First Model = 1 |  |  |
| 1. Demonstrates there are NO pre-conditions for entry | N/A | Demonstrates there are no pre-conditions for entry  Yes – 5 points OR No – 0 points |  |  |
| 1. Shows process for addressing situations that may jeopardize housing/project assistance, ensuring project participation is terminated only in the most severe cases |  | Full description with relevant examples= 2  Full description with no examples = 1  Description only = 0 |  |  |

**Total Points Section 1: \_\_\_\_\_\_ out of 16 total**

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| **Section 2: Project Description Overview** | | | | |
| **Area to be Addressed** | **Sub-section** | **Review Criteria** | **Comments** | **Points Awarded** |
| Scope | Describes the overall scope of the ESG / ESG-CV3 project | Clearly and in detail describes the overall scope of the project = 3 points  Describes but lacks important details = 2 points  Description is vague, lacks detail = 0 points |  |  |
| Clients | Describes the clients to be served (target populations, general demographics) | Clearly and in detail describes the clients to be served = 3 points  Describes but lacks important details = 2 points  Description is vague, lacks detail = 0 points |  |  |
| Services | Describes services to be provided (anticipated # of clients to be served annually) | Clearly and in detail describes the services to be provided = 3 points  Describes but lacks important details = 2 points  Description is vague, lacks detail = 0 points |  |  |
| Housing | Describes process to rapidly secure/maintain safe, affordable, and accessible permanent housing | Clearly and in detail describes the process = 3 points  Describes but lacks important details = 2 points  Description is vague, lacks detail = 0 points |  |  |
| **Area to be Addressed** | **Sub-section** | **Review Criteria** | **Comments** | **Points Awarded** |
| Independence | Describes how clients will be assisted in obtaining mainstream benefits and increasing employment/income and maximize their ability to live independently | Description is clear and detailed = 3 points  Description lacks important details = 2 points  Description is vague, lacks detail = 0 points |  |  |
| HMIS & CE | Describes current HMIS and CE participation OR plans for same | Description is clear and detailed = 3 points  Description lacks important details = 2 points  Description is vague, lacks detail = 0 points |  |  |
| Case Management | Describes a process for locating housing for clients and offering case management focused on housing stability | Description is clear and detailed = 3 points  Description lacks important details = 2 points  Description is vague, lacks detail = 0 points |  |  |

**Total Points Section 2: \_\_\_\_\_\_ out of 21 total**

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| **Section 3: Budget Summary** | | | | |
| **Area to be Addressed** | **Sub-section** | **Review Criteria** | **Comments** | **Points Awarded** |
|  | Overall plan of how applicant will allocate the funding under the allowable budget items | Detailed, clear and complete; aligns with the information on the Budget Summary; presents a feasible project = 5 points  Adequately provides necessary information and aligns with the Budget Summary, but lacks some information needed to determine if project is feasible = 2.5 points  Vague, missing key information and/or does not present a feasible project = 0 points |  |  |
|  | Match - required | Detailed, clear and complete indicating the applicant understands and will be able to provide required project match = 3 points  Demonstrates a basic understands, however, may have difficulty providing necessary match = 2 points  Vague, missing key information and/or does not demonstrate an understanding and/or have the ability to provide required project match – 0 points |  |  |
|  | Adequate Cash Flow | YES = 2 NO = 1 |  |  |

**Total Points Section 3: \_\_\_\_\_\_ out of 10 total**

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| Section 4: Organization’s Response of Homeless in our Community | | | | |
| **Area to be Addressed** | **Sub-section** | **Review Criteria** | **Comments** | **Points Awarded** |
| Strategic Plan | Alignment with Strategic Plan | Specific examples of alignment with Strategic Plan = 3  States alignment but with no specific connections to the Strategic Plan = 1  Statement of alignment only = 0 |  |  |
| CoC | CoC Attendance | Specific examples of consistent CoC attendance = 2  Statement of attendance only = 0 |  |  |
|  | CoC Committees | Specific examples of numerous and varied CoC committee participation = 2  Statement of participation only = 0 |  |  |

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| **Area to be Addressed** | **Sub-section** | **Review Criteria** | **Comments** | **Points Awarded** |
| CE | CE Utilization | Specific examples of full/complete CE utilization = 5  States CE utilization but not a full/complete description/no specific examples = 3  Statement of CE utilization only = 0 |  |  |
| HMIS | HMIS Utilization | Specific examples of full/complete HMIS utilization = 5  States HMIS utilization but not a full/complete description/no specific examples = 3  Statement of HMIS utilization only = 0 |  |  |
|  | Reporting | Examples of full, complete, accurate reporting = 2  No full, complete, accurate reporting = 0 |  |  |
|  | Deliverables | Description of meeting or exceeding deliverables = 2  Did not meet deliverables = 0 |  |  |
|  | Spending Down Funds | Successfully spent down funds = 2  Did not spend down funds = 0 |  |  |

**Total Points Section 4: \_\_\_\_\_\_ out of 23 total**

**Score Summary:**

**Section 1: \_\_\_\_\_\_\_ Section 2: \_\_\_\_\_\_\_ Section 3: \_\_\_\_\_\_\_ Section 4: \_\_\_\_\_\_\_ Points Awarded: \_\_\_ out of 75**

**Reviewer’s Overall Observations/Concerns:**

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**Reviewer’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Reviewer’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Reviewed: \_\_\_\_\_\_\_\_\_\_\_**